

CE SI Technical Assistance Request Form

Community Engagement Strategic Initiative (CE SI) technical assistance provides support to civil society and community organizations to meaningfully engage in Global Fund-related national processes throughout the grant cycle.

*Before submitting this application to the Global Fund please make sure that your application is reviewed by the **Learning Hub** in your region.*

Applicant details

Name of organization	
Type of organization	<input type="checkbox"/> Network or organization led by key or vulnerable populations in the context of HIV or TB <input type="checkbox"/> Youth-led network or organization <input type="checkbox"/> Women-led network or organization <input type="checkbox"/> Network or organization led by people living with HIV, by TB survivors or by communities most- affected by malaria <input type="checkbox"/> Civil society network or organization closely working with one/several of the groups mentioned above Other (please specify):
Address	
Country/ies	
Focal point name	
E-mail	
Phone number	
Is your organization a	<input type="checkbox"/> PR <input type="checkbox"/> SR <input type="checkbox"/> SSR <input type="checkbox"/> CCM member <input type="checkbox"/> CCM observer <input type="checkbox"/> None of the options
Date of request	
Envisaged start date of assignment	<i>Guidance: Please submit your TA request at least three months before the envisaged start date.</i>

Please list all organizations that were involved in preparing this request, including their level of involvement.

Guidance: CE SI expects that TA request have been well coordinated among civil society and communities at country level. Please include a list of all organizations/networks engaged in request development as well as their level of involvement (e.g., request writing, request review) and state if they are a PR, SR, SSR, CCM member, CCM observer. If the request is submitted by a consortium of organizations, which is strongly encouraged, please mention all organizations, and outline the request development process.

1. Background and rationale (max. 1 page)

1.1 Please describe the reason for requesting CE SI technical assistance.

Guidance: Please describe how request links to Global Fund grants or related processes in your country and how the TA addresses a bottleneck for community engagement.

1.2 Is the request linked to any of the Global Fund main areas of work (please select all that apply)?

- HIV
- Tuberculosis
- Malaria
- Resilient and sustainable systems for health (RSSH)

1.3 Which communities will benefit from this technical assistance assignment (please select all that apply)?

<input type="checkbox"/> Gay, bisexual and other men who have sex with men <input type="checkbox"/> Sex workers <input type="checkbox"/> Trans and gender diverse people <input type="checkbox"/> People who use or inject drugs <input type="checkbox"/> People living with HIV <input type="checkbox"/> People in prisons or closed settings <input type="checkbox"/> Migrants, refugees or internally displaced people <input type="checkbox"/> Miners and mining communities	<input type="checkbox"/> People with disabilities <input type="checkbox"/> Women and girls (including adolescent girls and young women) <input type="checkbox"/> Young people <input type="checkbox"/> TB survivors <input type="checkbox"/> TB key and vulnerable populations ¹ . Please specify: <input type="checkbox"/> High-risk and underserved populations in the context of malaria ² . Please specify: Other:
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2. Objective(s) (max. 1 page)

2.1 Which of the following CE SI area(s) of technical assistance would best meet your need?

<p>1. Situational analysis and needs assessment</p> <input type="checkbox"/> CRG-related assessment to generate strategic information <input type="checkbox"/> Global Fund (GF) program review to ensure community perspectives inform service delivery	<p>3. Supporting design and implementation arrangements</p> <input type="checkbox"/> Mapping of civil society and community organizations and activities to strengthen community systems and responses <input type="checkbox"/> Refining or validating tools that support community engagement in GF-related processes <input type="checkbox"/> Workshop(s) to strengthen community knowledge on the GF
<p>2. Engagement in country dialogue processes</p> <input type="checkbox"/> Community consultation to inform priorities for national policies, guidelines, plans and GF funding requests <input type="checkbox"/> Costing of community priorities <input type="checkbox"/> Engagement planning of communities in GF processes <input type="checkbox"/> Caucusing and collective strategizing for coordinated community-led advocacy	<p>Other:</p>

Note: You can find more information about the areas of technical assistance in the [guidance note](#).

2.2 What is the main objective of the technical assistance?

3. Scope of work (max. 2.5 pages)

3.1 Please provide details on the expected tasks in the table below:

No.	Task	Remarks (Please distinguish)	Estimated No. of expert days

¹ Please find further guidance on the definition of TB key and vulnerable populations [here](#).

² Please find further guidance on high-risk and underserved populations on page 19 of the [Technical Brief on Equity, Human Rights, Gender Equality and Malaria](#)

		between in-country and desk work)	
1			
2			
3			
4			
5			
6			
7			
8			
Total			

3.2 Please list the key deliverable(s) of the assignment and state how they will be used by communities to influence Global Fund and related processes.

Key deliverable(s)	Date of delivery	Anticipated use of deliverable(s)	Timeframe for use of deliverable(s)

3.3 If applicable, please list all expected costs in the table below (e.g., workshop-related costs such as room hire, catering, transport reimbursement, data collection costs, material)

Cost category/item	Number of units	Price per unit (USD)	Total (USD)
<i>General guidance: include the budget in USD or add a column for currency conversion if you prefer budgeting in a local currency; costs related to the consultant (e.g., daily fee, travel, DSA) will be costed by the TA provider and do not need to be included</i>			
<i>Guidance for costing data collection (KIs, FGDs) during rapid assessments or program reviews: include training and travel costs for data collectors (if applicable)</i>			
<i>Guidance for costing meetings: include the breakdown of meeting costs for all required meetings (e.g., transport, coffee break, lunch, accommodation) per person and per day, make a differentiation for participants from the capital and outside the capital, include translation costs for workshops or final reports (if applicable), include data support for virtual meetings (if applicable). Virtual or hybrid consultations are encouraged wherever possible.</i>			
Total			

3.4 Please list the required language skills of expert(s) as well as other qualifications or expertise you consider important for this assignment.

4. Other information (max. 1.5 pages)

4.1 Have you liaised with your CCM secretariat and CCM representative regarding this technical assistance? Please provide full information and details of people that you contacted.

4.2 Have you liaised with the Global Fund country team regarding this technical assistance? Please provide details of people that you contacted.

4.3 Has your organization received support from the Learning Hub in your region to complete this application? Please provide details of people that you contacted.

4.4 Has your organization applied to other technical assistance mechanisms with the same or a similar request (e.g., UNAIDS country offices, UNAIDS TSM, WHO, GIZ, L'Initiative)? If yes, please provide details, including the outcomes.

4.5 Please state any other relevant information that might support this application.

Please submit your application to ceta@theglobalfund.org. We thank you for your interest in CE SI technical assistance. We will review your application internally and get back to you soon.