

Terms of Reference

Documentation of lessons learnt report for Civil society and communities Engagements in the Global Fund Funding Request development cycle 2020 - 2023 in Anglophone Africa

1.0 Back ground

The Global Fund designates most of its resources to country allocations. Applying for funding allocated to countries is the responsibility of the Country Coordinating Mechanism, which is a national committee that includes representatives of key relevant sectors. Through the Country Coordinating Mechanism, each country eligible to receive global fund money submits a funding requests for eligible disease components on behalf of the country as a whole. As part of the funding cycle, countries apply for funding from the Global Fund through a multistep process. The funding is available in three-year periods, known as allocation periods or funding periods, and the application process is repeated after the end of each funding period. The upcoming funding period runs from 2020 through 2022.

Using the relevant national strategic plans, investment case and country dialogues as the basis, a Country Coordinating Mechanism develops a prioritized funding request to the Global Fund, which is the plan for how the country would use the allocated funds if approved. A funding request may be for HIV, TB, Malaria and/or resilient and sustainable systems for health, and can also be combined. Only one funding request may be submitted per eligible component. A request can be submitted during any review “window” during the cycle. There are five types of funding requests; Full review, program continuation, tailored and national strategic plans, tailored for focused portfolio, tailored for transition. The Global Fund communicated to applicants which

type of funding request to complete for each component in the country's December 2019 allocation letter.

1.1 Introduction

EANNASO as the host of Anglophone Africa Communication and Coordination platform continues to work and support Civil Society Organisations and Communities in Anglophone Africa to strengthen their participation engagement in the development of National Strategic Plans (NSPs) and their respective HIV, TB and Malaria Concept Notes and Funding requests to the Global Fund.

This year 2020, the Community Right and Gender strategic initiative (CRGSI) provided funds through EANNASO to support civil society and communities' participation in the development of Funding Requests development processes right from Funding request development to grant making processes in 8 sub Saharan countries namely; Nigeria, Rwanda, Tanzania Mainland, Zimbabwe, Sierra Leone, Mozambique, South Sudan and Malawi. EANNASO also supported other 5 countries through the support from GIZ for CS and Communities to engage meaningfully in the Funding request development processes, these countries include, Uganda, Nigeria, Zambia, Tanzania, Malawi.

It is against this background the EANNASO targets to develop a lessons learnt report documenting the best practices, challenges and recommendation to strengthen civil society and community group's participation and engagement in future development of Funding Requests to the Global Fund.

1.2 Assignment Background

As a part of the preparedness for the development of funding requests, civil society and communities groups mobilise support through partners including the community rights and gender (CRG) department of the Global Fund to hold Consultative Forums where they will review the relevant information and data to accordingly determine their own evidenced based priorities for inclusion into the funding request. However due to COVID-19 pandemic this year, the engagement processes were much interrupted due

to lockdown restrictions and movement restrictions, as such this affected the level of CS and CG engagements towards the Funding request development processes. Civil society and communities tried to engage remotely in the processes which was thought not to be as effective as physical consultations, however some countries managed to engage physically though with limited number of CS and CG.

EANNASO will develop a lesson learn report documenting the engagement processes, key innovations utilized by CS and CG in the FR development processes from Funding request development to Grant – Making processes, best practices, challenges and recommendations for future improvements pondering the COVID-19 impact on CS engagements in the Global Fund; Fund Request processes. The report will also provide lessons from CS and community engagement in the COVID19RM process, what happened and key recommendations.

1.2.1 Objectives of the Assignment

1. To document lessons from civil society and community's engagement processes in the Global Fund funding request development processes 2020-2022 cycle and COVID19RM
2. To document and highlight the impact of COVID-19 pandemic in relation to CS and CG engagement in the Global Fund FR development processes including key challenges faced, innovations utilized and recommendations for future processes.
3. To highlight the inclusion/exclusion of civil society and community priorities throughout the various stages of funding requests.
4. To assess the coverage of Technical Assistance provided to Civil society and community groups in the GF fund request development and Grant – making processes. including accessing CRG TA – key challenges, achievements and recommendations.

1.2.2 Methodology

The assignment will unfold two ways; 1) **Desk review** of the reports submitted by Focal Point organizations 8 countries that were supported by EANNASO to engage in the Global Fund Funding Request development processes and review of EANNASO surveys and reports including CCM Plus project country reports, 2) **Conduct a monkey survey and Key informant interviews (KII)** to selected participants in Anglophone Africa Region.

1.2.2 Target audience

- Anglophone Africa Civil society and Communities engaged in the Global Fund FR development process under Window 1, window 2 and window3.
- countries that submitted the COVID19RM
- Participants from Countries that never received any support from Anglophone Africa platform and CRG A.
- Participants that received Technical support from CRG TA and other TA from other partners

1.2.4 Scope of work

The identified consultant is tasked to document lessons learned for Anglophone Africa civil society and community groups engagement in the 2020-2022 Funding request cycle.

1.2.5 Key Assignment

1. Compiling lessons learned and document recommendations for future engagement of CS and CG in GF country processes for Anglophone Countries.
2. Online survey to capture the experiences of CS and CG engagements in GF Fund Request development and COVID19RM processes
3. Compilation of country reports documenting civil society and community priorities and caucusing efforts around funding requests.
4. Hold one webinar to Share findings of the report to provide an overview (achievements, issues, gap and Recommendations) of recent country dialogue and funding request exercises (for all Windows).

2.0 Deliverables and Timeframes

| Activity | Time Frames | Deliverables |
|---|--------------------------------|---|
| Desk review of Country reports (CS and CG engagement processes in GF funding development and COVID19RM processes) | 30 th Oct 2020 | 1 st Draft of the report of lessons learned Compiled lessons learned and document recommendations for future |
| Compilation of country reports documenting civil society and community priorities | 30 th October 2020 | Compendium of CS and community priorities for each country |
| Development of questionnaires for online survey and KII | 30 th October 2020 | Final survey questionnaires developed |
| Online Monkey survey and KII | 2 nd November 2020 | Online monkey survey shared with selected participants |
| Develop a report with all lessons learnt and key recommendation from Survey monkey and KII findings for future engagement of CS &CG in the country processes. | 20 th November 2020 | Final consolidated report on lessons learnt and recommendation for future for Anglophone Countries |
| Presentation of the final report during the webinar organized by EANNASO | 26 th November 2020 | PowerPoint presentation from final report |

2.1 Reporting and Supervisory Arrangements

- The Program manager and program manager will be in charge

3.0 Duration

The task should be completed within 1 Months period starting from 30th October to 30th November 2020 according to the schedule above.

3.1 The consultant

EANNASO desires to engage a consultant with demonstrable experience in documentation of lessons learnt report for CS and CG engagements in GF Funding request development processes.

Note: The consultant should be conversant with the Global Fund funding architecture and country related processes and engagement of CS and communities

3.2 Submission of expression of interest

Interested consultants should submit their expression of interest maximum one page to eannaso@eannaso.org and copy kahimbura@eannaso.org before 26th of October 2020

The consultant should submit a brief roadmap 2 pages of his or her understanding of the assignment and a financial proposal presenting the cost for accomplishing the assignment.